

**Scott County Soil & Water Conservation District (SWCD)**  
**Vacancy Announcement**

**Position Title:** Urban Conservationist

**Position Location/Contact:** Scott County Soil and Water Conservation District, 8370 Hillandale Road, Davenport, Iowa 52806, 563.391.1403 ext. 3

**Position Funding Information:** The position is funded for 1 year, full-time. Opportunities may exist to extend the length of the position.

**Opening Date:** Friday, June 9, 2017    **Closing Date:** Friday, June 16, 2017

**Position Starting Date:** As soon as possible

**Starting Salary:** Pay is commensurate with experience.

**Benefits:** Paid holidays, vacation, sick time, personal leave, & IPERS retirement

**Qualifications:** 2 Year Associate Degree in related field (Bachelor Degree preferred) and candidates with related job experience will be considered.

**Job Description:**

The primary job responsibility (60%) will be implementing the Scott County SWCD's Urban Initiative. The Initiative includes providing technical assistance and coordinating associated financial assistance for the implementation of Urban Storm Water Best Management Practices. The employee will conduct site visits and works with landowners and contractors to plan, design and construct practices. The employee will also assist the District's Conservation Assistant in carrying out all the financial assistance programs.

Major additional responsibilities (30%) include Information, Education and Outreach activities associated with the SWCD Urban Initiative and the Partners of Scott County Watersheds (PSCW). These activities include, but are not be limited to, organizing monthly lunch forums, organizing workshops for educators, professionals, environmental groups and the general public; exhibiting at multiple events, maintaining websites, and designing publications, including news releases, brochures, etc.

Other duties (10%) include grant writing, organizing volunteer water quality monitoring events, participating at SWCD and PSCW meetings,

**Skills Desired:**

- Ability to plan, schedule and organize work based on multiple priorities.
- Above average writing skills
- Proficient in Microsoft Word, Excel, PowerPoint and Publisher, website administration and internet research and communication.
- Skill to make clear and compelling presentations to a wide variety of audiences.
- Ability to communicate effectively verbally and through writing, graphic representation and technology.

**How to apply:**

E-mail resume, cover letter and two professional references to: Scott County Soil and Water Conservation District, [jan.mcclurg@ia.nacdnet.net](mailto:jan.mcclurg@ia.nacdnet.net)

*Candidate will be considered without discrimination for any non-merit reason such as race, color, religion, sex, national origin, age, marital status, physical or mental handicap, or membership of non-membership in employee organization.*