

Vacancy Announcement

Position Title: 780 HR - Conservation Technician

Location: Toledo, IA

Contact: Melody Bro
Tama Soil & Water Conservation District
102 Hwy 30W
Toledo, IA 52342
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Job Description: This position involves providing technical assistance to landowners and operators in Tama County. The employee works in the office and the field on the promotion, documentation, contracting, installation and maintenance of conservation practices. The employee assists other field office staff with surveys and layout of conservation practices, performs status reviews and follow up with landowners and creates conservation plans. The employee produces field notes, prepares data sheets and other documents and assists in preparing documents for cost-share programs.

The successful candidate will assist with engineering surveys, designs, seeding plans and practice checkout for the various conservation practices. These practices include grassed waterways, shallow wetlands, windbreaks, contour buffer strips, riparian forest buffers and others. One-on-one assistance will be provided to landowners to ensure that procedures are followed to receive cost-share funds and that practice construction meets specified standards.

Required Education: High School graduation is required.

Wage: Salary range is \$15-\$25/hr commensurate with experience. No vacation, holiday nor sick pay available.

Job Qualifications and Experience: Meet educational requirement and provide evidence of ability to assist with fieldwork. The employee must be able to traverse rough terrain on foot, spend time outdoors in all weather conditions, interact with the public, work as part of a team as well as independently and complete work in a timely manner. A valid driver's license is also required.

Number of openings: 1 **Hours:** Full Time, 40 hours per week

Duration of position: Temporary/At-will, 780 hours, expires June 30, 2019

Opens: December 1, 2018 **Closes:** December 17, 2018

Method of applicaton: Submit a cover letter and resume via email to melody.bro@ia.nacdnet.net by 4:30 pm on December 17, 2018.