

TAMA SOIL & WATER CONSERVATION DISTRICT  
102 Highway 30 West  
Toledo, Iowa 52342  
Phone 641-484-2702, extension 3  
[www.facebook.com/TamaSWCD](http://www.facebook.com/TamaSWCD)

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**Position Title:** District Conservation Intern

**Job Description:** This position will provide assistance to landowners in applying conservation practices and systems on the land. The intern will assist the Field Office staff with survey, design and checkout of conservation practices; conservation planning; CRP planning, documentation, seeding, management and field evaluations; GIS, GPS and soil loss calculator usage to assist with planning and conservation practice activities; and other duties as assigned. The Intern will also be required to attend one intern training event sponsored by IDALS-DSCWQ, complete a special project such as organizing an outreach event and present an internship exit presentation to the SWCD board.

**Job Qualifications:** The intern must be enrolled in college or be a recent graduate majoring in a field of study related to agriculture, conservation, engineering, construction trades, GIS, communications, public relations, urban planning or environmental sciences. A basic knowledge of farm operations, machinery and terminology and the ability to work and communicate effectively with rural producers is desired. The applicant must be proficient in computer usage. Experience with GIS, GPS, soil loss calculator and Microsoft Office Suite is desirable. A valid driver's license is required. A background check of the candidate will be conducted.

**Work environment:** This position includes both office and field work. Successful candidates must be able to work as part of a team as well as independently, traverse rough terrain on foot, spend time outdoors in all weather conditions, interact with the public, work around construction equipment and complete work in a timely manner.

**Salary:** This position will pay \$12.00/hour. There will be no vacation, holiday nor sick pay offered.

**Duration:** This position is temporary and part-time from approximately May 13, 2019 through August 23, 2019. Work hours are within 8:00 a.m. through 4:30 p.m. and Monday through Friday. Work days and hours are flexible within these parameters with 480 work hours available.

**To apply:** A cover letter and resume must be received by COB on April 8, 2019. An electronic cover letter and resume may be emailed to [melody.bro@ia.nacdnet.net](mailto:melody.bro@ia.nacdnet.net). A hardcopy cover letter and resume may be mailed to Tama SWCD at the mailing address above. Applicants should indicate in detail any knowledge, skills and experience they have which would qualify them for this internship.